



Health & Safety Audit of School

May 2021

The Principal, Nora Falvey, School Safety Officer Mrs. Maria Cunningham and Staff Safety Rep. to BOM, Ms. Laide conducted a Health & Safety audit of Scoil Treasa Naofa School, Kilflynn, Tralee, Co. Kerry on Thursday 6th May 2021.

Ms. Ciara Walsh Staff First Aid Officer also contributed to the audit.

Due to current Covid 19 Restrictions, they reported to Mr. Patrick Twomey a member of the Board of Management and Safety Officer representing the Board of Management

Contents:

- **Health & Safety Audit of School**
- **Recommendations**
- **Health & Safety Statement**
- **Health & Safety Policy**
- **Fire Routine Procedure**

Audit recommendations as follows:

School Exterior:

- Parking system in place needs to be improved. Cones to be placed all along the outside of the school wall, 1 metre from the wall to stop cars reverse parking and to allow a safe path for children to walk inside. Letter to the council highlighting safety concerns and notify parents of change due to concerns.
- Gates to be opened out onto the road and closed at 9am in the morning and 2.45 pm by SNA
- Windows in the 4th classroom to be pulled in during sos and lunch
- Padding to be replaced on the basketball court poles
- Entrance/ Exit Routes to be repainted on the ground
- Pad lock on gates to Astro Turf to be replaced

School Interior:

- Extra cleaning and sanitising system of all school especially all high touch points. See Covid Folder
- Signage to continue to be displayed throughout the school
- Glass to be replaced on both exit doors at the front of the building and signage to be displayed re care when closing
- Handle of Infant exit door to be replaced
- Velux window in Classroom to be motorised to allow it to be opened
- All windows in classrooms to be opened 15 minutes before and after school and to be left ajar during the school day. The caretaker/cleaner to oversee windows are closed prior to locking up
- Infant Classroom -Dampness See Emergency Funding Application